

Business Support Membership Form



TDA Business, Tor Hill House, Union Street, Torquay, Devon - Tel: 01803 207396
For further information visit www.tda-business.com

Applicant details					
First name				Surname	
Company name				Ltd or Self Employed?	
Address					
Town			Postcode		
Tel			Mobile		
Fax			Email		
How did you hear about TDA Business / Love your Business membership?					

Membership Option – Please select membership and payment option				
Number of Employees	Annual price (inc VAT)	Tick	Monthly cost (if paid by Direct Debit)	Tick
1-5	£300	<input type="checkbox"/>	£30	<input type="checkbox"/>
6-25	£600	<input type="checkbox"/>	£55	<input type="checkbox"/>
26-250	£900	<input type="checkbox"/>	£80	<input type="checkbox"/>
251-1000	£1200	<input type="checkbox"/>	£105	<input type="checkbox"/>

- 1) All Prices include VAT at 20%
- 2) Annual Prices apply when full membership is paid at start of membership.
- 3) Direct Debits are Payable on the 15th of each month by Direct Debit. See Joining Date.
- 4) **When paying by Direct Debit Please PREPAY your first month using one of the option below.**

Signed				Date	
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Joining Date - **Join any day you wish**, pay to the end of the month by card or cheque, then on a monthly basis thereafter by Direct Debit

Preferred joining date			
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Direct Debit - For ongoing memberships, the 2nd month onwards must be paid by DD

I have completed a Direct Debit Instruction to authorise my bank or building society to pay by direct debit and enclose with this application form. I am aware that DDs will be taken on the 15th of each month (e.g. 15th April for April's membership).

Tick

Office use only - Customer Account ED *Amount*

To pay the full year membership fee or to PREPAY your first month by one of the following options:
Credit / Debit Card ***Alternatively pay online**

Please charge my card with	£			Name on card		
Card no.				Cardholder address		
Valid			Expires			
Issue no.			Security Code			Signed
					Date	

*You can now pay online by card - go to <https://forms.torbay.gov.uk/TDA/Payment> and use Invoice Ref: EDI0110501

Cheque

I am enclosing a cheque payable to TEDC Ltd for	£			With my name and phone number on the reverse
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Send this form and DD form to: **TDA Business, Torbay Development Agency, Tor Hill House, Union Street, Torquay TQ2 5QW**

Signed by **CUSTOMER**

Signed by **SUPPLIER** (for and on behalf of TDA)

AGREED TERMS

1. DEFINITIONS

Charges: the charges payable by the Customer for the supply of the Services by the Supplier, as set out in attached Business Support Membership Form.

Services: the services to be provided by the Supplier pursuant to this Contract, as described in Schedule 1.

Services Start Date: the day on which the Supplier is to start provision of the Services.

2. COMMENCEMENT AND TERM

This Contract shall commence on the date when it has been signed by both parties and shall continue, unless terminated earlier in accordance with its terms, expiring on or after the first anniversary of the Services Start Date.

3. SUPPLY OF SERVICES

3.1 The Supplier shall supply the Services to the Customer from the Services Start Date in accordance with this Contract.

3.2 The Supplier shall perform the Services with reasonable care and skill and use reasonable endeavours to perform the Services in accordance with the service description set out in Schedule 1.

4. CUSTOMER'S OBLIGATIONS

4.1 The Customer shall co-operate with the Supplier in all matters relating to the Services and provide, in a timely manner, such information as the Supplier may require, and ensure that it is accurate in all material respects.

4.2 If the Supplier's performance of its obligations under this agreement is prevented or delayed by any act or omission of the Customer, the Supplier shall not be liable for any costs, charges or losses sustained or incurred by the Customer that

arise directly or indirectly from such prevention or delay. The Supplier shall also be entitled to payment of the Charges despite any such prevention or delay.

5. CHARGES AND PAYMENT

5.1 In consideration for the provision of the Services, the Customer shall pay the Supplier the Charges in accordance with the attached Business Support Membership Form.

5.2 If the Customer fails to make any payment due to the Supplier under this Contract by the due date for payment, then, without limiting the Supplier's remedies under clause 6

(a) the Customer shall pay interest on the overdue amount at the rate of 4% per annum above National Westminster Bank plc base rate from time to time. Such interest shall accrue on a daily basis from the due date until actual payment of the overdue amount, whether before or after judgment. The Customer shall pay the interest together with the overdue amount.

(b) the Supplier may suspend all Services until payment has been made in full.

6. TERMINATION

6.1 Either party may terminate this Contract with immediate effect by giving written notice to the other party if the other party commits a material breach of any term of this Contract which breach is irremediable or (if such breach is remediable) fails to remedy that breach within a period of 30 days after being notified to do so.

6.2 The Supplier may terminate the Contract with immediate effect by giving written notice to the Customer if the Customer fails to pay any amount due under this Contract on the due date for payment and remains in default not less than 30 days after being notified in writing to make such payment.

6.3 On termination of this Contract for whatever reason the Customer shall immediately pay to the Supplier all of the Supplier's outstanding unpaid invoices and interest.

Schedule 1 Services

- Monthly 1:1 business advice meeting with one of our accredited Business Advisors
- Business diagnostic and agreed action plan
- Unlimited access to our Workshop Programme
- Support to find funding channels through Grantfinder, SUL, & Crowd Funding
- Free business planning templates
- Members only events (min 2 x yr)
- Listing in our business directory
- Receive our monthly e-newsletter with latest advice and workshops

DIRECT DEBIT MANDATE

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form with a **black pen** and send to:

Marketing Dept
Torbay Development Agency
3rd Floor Tor Hill House
Union Street
Torquay
TQ2 5QW

Service User Number

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Name of Account Holder(s)

Customer Reference Number (office use)

ED							
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Bank / Building Society Account Number

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Branch Sort Code

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Name and address of your bank or building society

To: the Manager	Bank/Building Society
Address	
Postcode	

Instruction to your bank or building society

Please pay Torbay Economic Development Company Ltd direct debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Torbay Economic Development Company Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

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Banks and building societies may not accept Direct Debit instructions for some types of account

This Guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the organisation will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed. If you request the organisation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the organisation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when the organisation asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the organisation